



ODISHA RENEWABLE ENERGY DEVELOPMENT AGENCY
Under the Department of Science & Technology
Government of Odisha
(ISO 9001:2008 / ISO 14001:2004)
S/59, MANCHESWAR INDUSTRIAL ESTATE
BHUBANESWAR-751010, ODISHA
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4408 / OREDA
I-OE-7/2012

Dated.18/12/2012

QUOTATION CALL NOTICE

Sealed quotations are invited from prospective firms for supply of the following office stationeries. The firms / suppliers shall submit their rate in each item and brand name with valid STCC/~~STCC~~ against supply of office stationeries on or before 26.12..2012 by 3.30 P.M (list enclosed). The quotations shall be opened at 4.00 P.M on 26.12.2012 in presence of the Quotationers or their authorized representative at OREDA, Bhubaneswar.

The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Director (Admn)

Encl: As above.

Memo No.4409/OREDA

Copy to Notice Board/ORED Web site for wide publication.

Dated:18/12/2012

Director (Admn)

Sl. No.	List of the Stationery Items with brand name	Rate of each item
1	2	3
1	Attendance Register	
2	Alpin	
3	Arch File	
4	Allout Liquid Box	
5	Folder file plane/Auto clip file	
6	Bucket	
7	Bodkin	
8	Battery (small)	
9	Xerox Paper	
10	Carbon	
11	Duster cloth	
12	Dak pad	
13	White Erazex fluid	
14	Cello Tape (big)	
15	Calculator-12 digit	
16	Cutter Pencil	
17	shallow cloth	
18	Cup & plate	
19	Spoon	
20	HP Catridge-12A-1020	
21	HP Catridge-88A-1007	
22	Duplicating Paper	
23	Dak bag	
24	Envelop small (10"/4")	
25	Envelop big (10"x11")	
26	Fly Leaf	
27	Gum big	
28	Gum small	
29	Guard file	
30	Gramacine	
31	Glass / Tumbler	
32	High Point marker pen	
33	Zems clip	
34	Ledger Register (Rexin)	
35	Mug	
36	Odonil	
37	Pin cushion	
38	Paper Weight	
39	Pencil	
40	Pen	
41	Punching Machine	
42	Pen stand and Pen	
43	Pad (hand pad)	
44	White cloth cotton	
45	Rolling Register	
46	Room Spray	
47	Rolling Paper	
48	Stapler pin (big)	

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49	Stapler pin (small)	
50	Stapler machine (small)	
51	Stamp pad	
52	Stamp pad ink	
53	Steno Book	
54	Scale bar	
55	Signature Pad	
56	Service Book	
57	Sketch pen	
58	Tag	
59	Napkin	
60	Thermo flax	
61	Thread	
62	Niddle	
63	Sticker	
64	White Full scape paper (A3)	
65	Stapler Machine (big size)	
66	Pen drive (4 GB)	
67	Scizor (stainless steel)	
68	Rexin binding Account Ledger (450-pages)	
69	Rexin binding Account Ledger (400-pages)	
70	Rexin binding Account Ledger (200-pages)	